

**YORK CENTER PARK DISTRICT
BOARD MEETING MINUTES
OCTOBER 17, 2006**

1. **CALL TO ORDER:** President Margaret Crotty called the October 17, 2006 Regular Board Meeting to order at 7:05 p.m. at the York Center Park District Board Room at 1609 S. Luther in Lombard, Illinois.

2. **ROLL CALL:** The following Roll Call was taken:
Members Present: Margaret Crotty, President
Ann DeGroot, Treasurer
Julie May, Commissioner
Terry Purkart, Vice President
Daniel Summins, Commissioner
Staff Present: Sharon Neubauer, Executive Director/Board Secretary
Patrick Lemar, Superintendent of Parks and Recreation

3. **COMMENTS AND COMMUNICATIONS:** None

4. **INTRODUCTION OF GUESTS:** Joseph Julius, the Auditor arrived at 7:50 p.m.

5. **BOARD MINUTES:** President Crotty asked if there were any corrections regarding the Regular Board Minutes of September 19, 2006. Motion made by Terry Purkart to accept the Regular Board Minutes of September 19, 2006 as corrected and motion seconded by Ann DeGroot. On a voice vote, motion passed.

6. **ARCHITECT REPORT:**
 - Director Neubauer presented the Architect report. The Asbestos removal will take place on October 27th at the new park site. The schedule for demolition was reviewed. Motion made by Daniel Summins to hold a Special meeting on Thursday, November 9th at 7:00 p.m. to award the Demolition Bid. Motion seconded by Terry Purkart. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May aye, Terry Purkart aye, and Daniel Summins aye. On a Roll Call vote, motion carried. Ayes=5 Nays=0 Abstain=0 and Absent=0
 - The letter from Tom LaLonde of Williams Architects was reviewed and discussed. Director Neubauer was instructed to get a breakdown of hours from Joseph Brusseau for the work he completed under Williams Architects. The Board will not pay any fees for extra meetings and for a second wetland survey.

- A motion was made by Daniel Summins to terminate the contract with Williams Architects and to hire Joseph Brusseau Design Company for the remainder of the work on the new park. Motion seconded by Julie May. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May aye, Terry Purkart aye, and Daniel Summins aye. On a Roll Call Vote, motion carried. Ayes=5 Nays=0 Abstain=0 And Absent=0.

7. FINANCIAL REPORT:

- A.** Treasurer Ann DeGroot reported on the financial status of funds for October 17, 2006 as follows: WSB Checking: \$32,113.63, IPTIP: \$1,273,524.21, Harris Bank: \$28, 700.30 and Petty Cash: \$300.00. motion made by Terry Purkart to approve the financial report as given and motion seconded by Julie May. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May aye, Terry Purkart aye, and Daniel Summins aye. On a Roll Call vote, motion carried. Ayes=5 Nays=0 Abstain=0 and Absent=0.
- B.** September 2006 Check Disbursements: Motion made by Terry Purkart to approve check numbers 7969-8061 including voided check numbers 7969,7995,8038, and 8058 totaling \$72,884.44 including payroll of 28,670.27. Motion seconded by Daniel Summins. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May aye, Terry Purkart aye, and Daniel Summins aye. On a roll Call vote, motion carried. Ayes=5 Nays=0 Abstain=0 and Absent=0.
- C.** Annual 2006 Treasurer's Report: Motion made by Terry Purkart to approve and publish the Annual 2006 Treasurer's Report. Motion seconded by Julie May. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May aye, Terry Purkart aye, and Daniel Summins aye. On a Roll Call vote, motion carried. Ayes=5 Nays=0 Abstain=0 and Absent=0. This report will be published in the newspaper and then filed with the DuPage County Clerk.

8. STAFF REPORTS:

Director Neubauer asked the Board if there were any questions on the staff reports. Director Neubauer stated that staff is working on the Winter/Spring 2007 Brochure and it should be out to the public by November 23rd, 2006. Staff is also getting ready for the Halloween Carnival, which is Saturday, October 21st. Patrick Lemar reported that the gym was not leaking after the storms. The new roof was installed and seems to be fine.

9. SPECIAL RECREATION REPORT:

Director Neubauer reported that she will be attending the Gateway Board Meeting on Thursday, October 19th. The Winter/Spring programs are being planned. Gateway Board Members received a letter from a non-resident complaining about the high Special Olympic non-resident rates. Director Neubauer explained why they are set so high. Discussion took place. The Board agreed about the non-resident fees.

10. LEGAL REPORT: Director Neubauer presented Board President with two contracts to sign. One for JMS for Asbestos removal and one Selsor's Pumping Services. They will be forwarded to the attorney.

11. SAFETY REPORT:

Director Neubauer stated that staff will need to fix a leaning light post in the park and they will need to cut tree branches that fell in the park. We will also be cutting the trees between the parking lot in early November. Staff is still going through the review process with PDRMA. The next PDRMA Risk Management Institute is on December 8th. The staircase on the back patio is being repaired.

12. DIRECTOR REPORT:

- Director Neubauer reported that Mr. Fedak would like to sell his property. Discussion took place. The Prazma Property is also for sale. Director Neubauer was instructed to contact Jeff Greenspan from Trust for Public Lands to discuss the various properties.
- The Demolition schedule was distributed to the Board. Packets were available to view. The Board questioned the end date of December 19th. The Board agreed to change the date if possible to December 12th. Director Neubauer will contact the attorney.
- The board congratulated Director Neubauer for securing the funds for the first grant of 600,375.00.
- Director Neubauer is working on the Tax Levy. This document will need to be reviewed in November and filed in December with the DuPage County Clerk.
- Director Neubauer presented the Board with the Illinois Association of Park Districts resolution for the January 27th Board meeting, which will take place at 3:30 p.m. at conference. A motion was made by Daniel Summins to nominate Margaret Crotty as the Delegate and Terry Purkart as the Alternate. Motion seconded by Ann DeGroot. A Roll Call vote was taken: Margaret Crotty abstain, Ann DeGroot aye, Julie May aye, Terry Purkart aye, and Daniel Summins aye. On A Roll Call Vote, motion carried. Ayes=4 Nays=0 Abstain=1 and Absent=0.

13. AUDIT REPORT: Joseph Julius arrived at 7:50 p.m. to present the 2005 Audit Report. The Financial Analysis was reviewed. Taxes were reviewed. They are up 100,000.00. We had a break-even profit of \$10,000.00 however an unusual year because bonds were issued and a park was bought. Interest rates doubled. Joseph Julius reviewed the various accounts and the history of them. Staff salaries were discussed. The different funds were reviewed. This is the second year GASB was used. Revenues and personnel were discussed. The corporate fund has a deficit and the Recreation fund has a surplus. Special Revenue funds were discussed. Joseph Julius and Director Neubauer will be reviewing the funds and working on the new tax levy. Discussion took place. Motion made by Terry Purkart to accept the 2005 Audit Report and seconded by Julie May. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May aye, Terry Purkart aye, and Daniel Summins aye. On a Roll Call vote, motion carried. Ayes=5 Nays=0 Abstain=0 and Absent =0. The Board thanked Joseph Julius for the report and Director Neubauer was instructed to file the report with the Dupage County Clerk.

14. UNFINISHED BUSINESS: Vice President Terry Purkart reminded Patrick Lemar about the tree memorial that is missing at Villa Roosevelt Park for Dolly Hudecek. He will look into replacing it.

15. NEW BUSINESS:

- Vice President Terry Purkart requested that a plaque be made for Joann Fabrics for their outstanding donation to the park district.
- Motion made by Daniel Summins to change the November 21st Board meeting to November 14th. Motion seconded by Julie May. On a voice vote, motion carried. Director Neubauer will send the notice to the Lombard Spectator.

16. ADJOURNMENT: Motion made by Terry Purkart to adjourn the Regular Board meeting of October 17, 2006 at 8:55 p.m. and seconded by Julie May. On a voice vote, motion carried.

Board President
Margaret Crotty
Date: _____

Board Secretary
Sharon Neubauer