

**YORK CENTER PARK DISTRICT
BOARD MEETING MINUTES
FEBRUARY 21, 2006**

1. **CALL TO ORDER:** President Margaret Crotty called the February 21, 2006 Regular Board Meeting to order at 7:02 p.m. at the York Center Park District Board Room at 1609 S. Luther in Lombard, Illinois.

2. **ROLL CALL:** The following Roll Call was taken:
Members Present: Margaret Crotty, President
Ann DeGroot, Treasurer
Julie May, Commissioner
Terry Purkart, Vice President
Daniel Summins, Commissioner

OTHERS PRESENT: Sharon Neubauer, Executive Director/Board Secretary
Rachael Summins, Intern

3. **COMMENTS AND COMMUNICATIONS:** None

4. **INTRODUCTION OF GUESTS AND STAFF:** Rachael Summins, Intern from University of Illinois.

5. **MINUTES:** President Crotty asked if there were any corrections regarding the Regular Board Meeting Minutes of January 17, 2006. Motion made by Ann DeGroot to accept the Regular Board Minutes of January 21, 2006. Motion seconded by Terry Purkart. On a voice vote, motion carried.

6. **ARCHITECT REPORT:** None at this time.

7. **LEGAL REPORT:** Director Neubauer distributed the letter that was drafted to Oakbrook Terrace concerning the Regency Place Development. Discussion took place. The board agreed to wait for attorney comments before sending the letter. Director Neubauer explained that we are still waiting to hear about pollution coverage on the new property.

8. **FINANCIAL REPORT:**
 - A. Treasurer Ann DeGroot reported on the status of funds for February 21, 2006 as follows: IPTIP: \$482,959.92, WSB Checking: \$26,602.14, Harris Bank: \$27,804.97, and Petty Cash: \$300.00.
 - B. Financial Report: Motion made by Terry Purkart to accept the financial report as given and motion seconded by Daniel Summins. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May aye, Terry Purkart aye, and Daniel Summins aye. On a roll Call vote, motion carried. Ayes=5 Nays=0 Abstain=0 Absent=0.

- C. **Check Disbursements:** Motion made by Terry Purkart to approve check numbers 7295-7354 with voided check numbers included 7302 and 7341 totaling \$59,852.38 including payroll of \$31,161.27. Motion seconded by Daniel Summins. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May aye, Terry Purkart aye, and Daniel Summins aye. On a Roll Call vote, motion carried. Ayes=5 Nays=0 Abstain=0 and Absent=0.
- D. President Crotty asked Director Neubauer to supply the Board with cost breakdowns with hourly staff included. Discussion took place. Director Neubauer will provide outing and event information monthly as requested.
9. **SAFETY REPORT:** Once again we have achieved an Excellent Level A Award from PDRMA for our loss control program for the year 2005. We also received a \$1,500 cash award and plaque. Commissioner Daniel Summins suggested the Director spend some of the money on a special pizza luncheon for the staff. The Board congratulated the staff on a job well done. This year we will once again be going through the review process. Director Neubauer attended the PDRMA Board meeting on Friday, February 17th. Some of our new Maintenance staff will be attending the Health and Safety Day for Park and Maintenance staff on April 19th. We have a meeting set up with Chicago Metro Fire Alarm Company and the Fire Department on Wednesday, February 22nd at 1:00 p.m. We are working on Orientation plans for staff.
10. **SPECIAL RECREATION REPORT:** Director Neubauer stated that she would be attending a Parent Program meeting on Wednesday night, February 22nd at 7:00 p.m. to discuss summer programs for Gateway with some of the parents. The Gateway Board minutes were distributed to the Board.
11. **STAFF REPORTS:** Director Neubauer asked the Board if they had any questions regarding staff reports. The Board reviewed the staff reports. President Crotty stated that Cinderella's Ball was a success. Director Neubauer thanked Peggy Crotty and Terry Purkart for working the dance. Terry Purkart explained the picture process took too long however the pictures turned out nice. Jeremy is looking into a new printer because the pictures took longer to print than Polaroid's. All agreed the pictures were a nice memento. Director Neubauer stated that the Candlelight Bowl was cancelled due to low enrollment. Staff is planning summer programs. Director Neubauer will get back to the board with a specific due date for the brochure. It will be sometime in April.

12. DIRECTOR REPORT:

- Director Neubauer stated that the Architects are waiting to meet with DuPage County for zoning, storm drainage, and Economic Development. Their meeting is scheduled for March 23rd.
- The Board discussed the proposal from W-T Engineering. The Boundary and Topography of the new site was discussed. A motion was made by Daniel Summins to for option three on the proposal for \$12,500.00 to have both parks surveyed without the Township portion. Motion seconded by Terry Purkart. A roll call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May aye, Terry Purkart aye, and Daniel Summins aye. On a roll call vote, motion carried. Ayes=5 Naves=0 Abstain=0 Absent=0.
- Director Neubauer stated that we have not received the Grant money as of yet. We are waiting for more directions from the Illinois Department of Natural Resources the work that needs to be completed before receiving the money. Director Neubauer stated that nothing can be changed in the plans until we receive more direction. Director Neubauer has contacted Mr. John Comerio from the Illinois Association of Park District's to assist with Phase Two of the Grant process. We will need to continue for park development grants. Mr. Comerio will be submitting his proposal within the next few weeks. The Board agreed to commit to the second grant phase.
- Director Neubauer stated that a copy of the letter from Dr. Schewe was in their packet. Discussion took place. The Board agreed that if we cannot use District 45's schools, then there would be no reciprocity.
- Concerning the Tennis Court Grant, Director Neubauer referred the topic to Intern Rachael Summins. Rachael Summins explained that the Board would need to build four tennis courts to obtain the tennis grant. Discussion took place. The Board agreed that only two tennis courts would be needed. Prices were discussed. The Board agreed to table this topic.
- Director Neubauer stated that the I.A.P.D./I.P.R.A. Conference was very successful for the York Center Park District. The Park District received the 35th Anniversary Award, Terry Purkart received her ten year Anniversary award, We received Best Brochure Cover and series for 2005 and notification that we will be receiving the OSLAD grant money for \$602,500.00.

- 13. UNFINISHED BUSINESS:** Director Neubauer presented the contract for the Wild Goose Chase Inc. Discussion took place. Vice President Terry Purkart stated that the Wild Goose Chase people were at conference and they see to be one of the best in their field. Motion made by Terry Purkart to accept the Wild Goose Chase proposal for the 2006-2007 year and seconded by Daniel Summins. A Roll Call vote was taken: Peggy Crotty aye, Ann DeGroot aye, Julie May aye, Terry Purkart aye, and Daniel Summins aye. On a Roll Call vote, motion carried. Ayes=5 Naves=0 Abstain=0 Absent=0.

14. **NEW BUSINESS:** Treasurer Ann DeGroot stated that she does not like the banners that are posted around town. She said we should look into purchasing a permanent sign like the Fire Department or Montini High School has on their property. She said it might be best if we have fewer people in our programs instead of advertising with poor signage. Staff will look into new signs.
15. **ADJOURNMENT:** Motion made by Terry Purkart to adjourn the Regular Board Meeting at 8:15 p.m. and motion seconded by Julie May. On a voice vote, motion carried.

Margaret Crotty
Board President

Sharon T. Labak-Neubauer
Board Secretary

Date:_____