

**YORK CENTER PARK DISTRICT
BOARD MEETING MINUTES
JUNE 20, 2006**

1. **CALL TO ORDER:** President Margaret Crotty called the June 20, 2006 Regular Board Meeting to order at 7:03 p.m. at the York Center Park District Board Room at 1609 S. Luther in Lombard, Illinois.

2. **ROLL CALL:** The following Roll Call was taken:
Members Present: Margaret Crotty, President
Ann DeGroot, Treasurer
Julie May, Commissioner (arrived 7:05 p.m.)
Terry Purkart, Vice President
Dan Summins, Commissioner

Members Absent: None
STAFF PRESENT: Sharon Neubauer, Executive Director /Board Secretary
Patrick Lemar, Superintendent of Parks and Facilities

3. **COMMENTS AND COMMUNICATIONS:** None

4. **INTRODUCTION OF GUESTS:** Joseph Bruseau of Bruseau Design, Inc.

5. **BOARD MINUTES:** President Crotty asked if there were any corrections regarding the Regular Board Meeting Minutes of May 16, 2006. Motion made by Ann DeGroot to accept the Regular Board Minutes of May 16, 2006 and motion seconded by Dan Summins. On a voice vote, motion passed. Vice President Terry Purkart abstained. President Crotty asked if there were any corrections regarding the Special Meeting Minutes of May 30, 2006. Motion made by Terry Purkart to accept the Special Board Meeting Minutes of May 30, 2006 and motion seconded by Ann DeGroot. On a voice vote, motion passed. President Crotty abstained.

6. **ARCHITECT REPORT:** Joseph Brusseau of Brusseau Design, Inc. presented the revised plan of the new Community Park. The Board reviewed the revisions. Joseph Brusseau stated that he has been working closely with John Comerio to revise the plans and to add as many diverse amenities as possible to the design including: Horseshoes, Bocce Ball, a Council Ring, Accessible Fishing station, etc. The paths, parking lots, and trails were discussed. The Board also discussed the trailer enhancements. Different infrastructure costs were discussed. The new proposed budget was discussed. The Board was pleased with the new plan and budget. Motion made by Daniel Summins to approve the final design revisions and budget. Motion seconded by Terry Purkart. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May aye, Terry Purkart aye and Daniel Summins aye. On a Roll Call vote, motion carried. Ayes=5 Nays=0 Abstain=0 and Absent=0.

7. LEGAL REPORT:

- a. **Prevailing Wage Ordinance:** Motion made by Terry Purkart to approve the Prevailing Wage Ordinance for 2006/2007 and motion seconded by Ann DeGroot. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May aye, Terry Purkart aye and Daniel Summins aye. On a Roll Call vote, motion carried. Ayes=5 Nays=0 Abstain=0 and Absent =0.
- b. **Grant Proposal:** Motion made by Daniel Summins to accept DOC-2A Development Project Application Form and DOC-3 Resolution of Authorization. Motion seconded by Terry Purkart. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May aye, Terry Purkart aye and Daniel Summins aye. On a Roll Call vote, motion carried. Ayes=5 Nays=0 Abstain=0 and Absent=0.

8. FINANCIAL REPORT:

- A. Treasurer Ann DeGroot reported on the status of funds for June 20, 2006 as follows: There were two tax distributions. One on June 1st for \$119,552.21 and one on June 15th for \$255,319.03. IPTIP=\$350,490.95, WSB=\$16,414.12, Petty Cash=\$300.00, and Harris Bank=\$28,222.42. Motion made by Terry Purkart to accept the financial report as given and motion seconded by Daniel Summins. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May aye, Terry Purkart aye, and Daniel Summins aye. On a Roll Call vote, motion carried. Ayes=5 Nays=0 Abstain=0 and Absent=0.
- B. Check Disbursements: Motion made by Terry Purkart to approve check numbers 7584-7644 including voided check number 7612 including payroll for \$29,778.85 totaling: \$65,934.06. Motion seconded by Daniel Summins. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May aye, Terry Purkart aye and Daniel Summins aye. On a Roll Call vote, motion carried. Ayes=5 Nays=0 Abstain=0 and Absent=0.

9. **SAFETY REPORTS:** Director Neubauer stated that all staff has been CPR/First Aid Certified. All staff has passed the drug screening tests. Discussion took place. The Board questioned the training that was given to Janel Bartke and Patrick Lemar. Director Neubauer explained that by next summer they would be able to train the whole staff. Patrick Lamar stated that they could start out with 12 and train part-time staff as they come in the fall. This will save our district over eight hundred dollars a year. Director Neubauer also stated that there has been a strange man hanging around at the parks. The police have been notified. There were no other safety issues at this time.

10. SPECIAL RECREATION REPORT: Director Neubauer reported that the Chairman of Gateway would be retiring. James Pacanowski from Burr Ridge will be the new Chairman. The new Superintendent is John Zamosky. Fall Programs are being planned. A golf outing is also being planned as the fundraiser this year.

11. STAFF REPORTS: Director Neubauer asked the Board if there were any questions on the staff reports. Vice President Terry Purkart questioned Jeremy Fila's workload. She was concerned that he had too many programs to take care of and that he may not meet the fall brochure deadlines. Director Neubauer stated that Jeremy has an equal workload and he is the one that set the deadlines. Director Neubauer stated that the fall brochure would be in residents' mailboxes by August 2nd, 2006. Commissioner Julie May questioned the mix-up with a birthday party that a non-resident wanted to upgrade. Director Neubauer explained that on donations, the recipient of the party couldn't upgrade and the reasons the policy exists. The Board disagreed and stated that people should be able to upgrade. Vice President Terry Purkart stated that perhaps the gift certificate should say the recipient would get \$50.00 off towards a party package. All agreed it would resolve the issue and please the recipients. Staff professionalism was questioned when dealing with the public. Director Neubauer stated that there are many staff in the office and she explained the procedures with handling the public's questions. Director Neubauer also explained why the birthday party packages were not handled properly and the facts dealing with the party in question. Director Neubauer would speak to the staff about professionalism, and proper office procedures. Commissioner Julie May questioned the news release procedures for park programs. Director Neubauer explained that news releases and cable releases are sent to all local papers. They print at their discretion.

12. DIRECTOR REPORT:

- Director Neubauer stated that a letter was sent to Mr. Van Staalduinen, the Director at the Knollcrest Funeral home. He is on vacation and she hope to hear from him next week.
- Director Neubauer has been working closely with John Comerio on the grant applications.
- A staff member was hit with a plastic baseball bat. She was sent to the Addison Medical Center to be checked. She is doing fine.
- Director Neubauer spoke with Jeff Greenspan about the Prazma property. They are still negotiating. Discussion took place about the Oakbrook Terrace land/cash donation ordinance.
- Director Neubauer reported that the architect, Tom LaLonde would be contacting two more environmental firms for proposals on the property. Right now the only proposal is from V3. Discussion took place. Director Neubauer explained the costs that were covered at closing and the information from the attorney.

13. UNFINISHED BUSINESS: None

14. NEW BUSINESS: None

15. ADJOURNMENT: Motion made by Terry Purkart to adjourn the Regular Board meeting at 8:30 p.m. and seconded by Julie May. On a voice vote, motion carried.

Margaret Crotty
Board President

Sharon T. Labak-Neubauer
Board Secretary

Date: _____