

**YORK CENTER PARK DISTRICT
BOARD MEETING MINUTES
AUGUST 15, 2006**

1. **CALL TO ORDER:** President Margaret Crotty called the August 15, 2006 Regular Board Meeting to order at 7:05 p.m. at the York Center Park District Board Room at 1609 S. Luther in Lombard, Illinois.

2. **ROLL CALL:** The following Roll Call was taken:
Members Present: Margaret Crotty, President
Ann DeGroot, Treasurer
Julie May, Commissioner (Left meeting at 7:45 p.m.)
Terry Purkart, Vice President
Members Absent: Daniel Summins, Commissioner
STAFF PRESENT: Sharon Neubauer, Executive Director/Board Secretary
Patrick Lemar, Superintendent of Parks and Recreation

3. **COMMENTS AND COMMUNICATIONS INTRODUCTION OF GUESTS AND STAFF:** Carol Gloor of Friedman and Holtz and Tom LaLonde from Williams Architects.

4. **BOARD MINUTES:** Motion made by Peggy Crotty to table the Public Hearing Minutes of July 18, 2006 and the Regular Board Minutes of July 18, 2006. Motion seconded by Terry Purkart. On a voice vote, motion carried.

5. **LEGAL REPORT:** Carol Gloor reviewed the three proposals from the Environmental Consultants. Each Consultant was reviewed in detail. Discussion took place. V-3 Consultants, Atwell Hicks and Gabriel were discussed. NFR letters were discussed. The IEPA bills and staff work were discussed. References were checked on all three companies. The Waste Management agreement was also discussed. All three companies thought further testing of the site was needed. The District will need to hire a person to do removal or subcontract. V-3 has talked to a subcontractor. The company that is hired will have to do the work in the time limit that the District has set. Motion made by Ann DeGroot to hire V-3 but if they cannot do the work in the start date stated, the Park District will hire Gabriel within one week. The contract will also have start and finish dates. Motion seconded by Julie May. A roll call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May, aye, Terry Purkart aye, and Daniel Summins absent. On a Roll Call vote, motion carried. Ayes=3 Nays=0 Abstain=0 and Absent=1.

6. **ARCHITECT REPORT:** Tom LaLonde discussed the different contracts the board could choose. The Environmental and Demolition contracts were discussed. We could hire Tom LaLonde to oversee the work at a percentage price or go directly with V-3. The different methods of testing were discussed and maps were reviewed. The time schedule was discussed. The bid process was reviewed. Motion made by Terry Purkart to have Charlene Holtz, the attorney review the

contracts before going to bid. Motion seconded by Ann DeGroot. On a Roll Call vote motion carried. Margaret Crotty aye, Ann DeGroot aye, Julie May absent, (left at 7:45 p.m.), Terry Purkart aye, and Daniel Summins absent. On a Roll Call vote, motion carried. Ayes=3 Naves=0 Abstain=0 and Absent=2. Ann DeGroot volunteered to call Craig McCammack at V-3 for more information. The site plan for the electrical work was discussed. The zoning process and additional costs were discussed. Tom LaLonde will put a proposal together for the zoning permit. Director Neubauer will call Carol Gloor about the contract. The NFR letter and quote should be part of the proposal. Contract Managers and General Contractors were discussed. The Proposal on zoning will be delivered. Note: At 7:55 p.m. Carol Gloor and Tom LaLonde left the meeting.

7. FINANCIAL REPORTS:

- A. Ann DeGroot reported on the financial status of funds for August 15, 2006 as follows: IPTIP: \$509,355.65, WSB: \$14,897.23, Petty Cash: \$300.00 and Harris Bank: \$28,334.72. Motion made by Terry Purkart to approve the financial report as given and motion seconded by Ann DeGroot. A Roll call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May absent, Terry Purkart aye, and Daniel Summins absent. On a roll Call vote, motion carried. Ayes=3 Naves=0 Abstain=0 and Absent=2.
- B. Check Disbursements: Motion made by Terry Purkart to approve check numbers 7824-7858 including voided check numbers 7824-7858 Totaling \$101,119.95 including payroll of \$63,642.27. Motion seconded by Ann DeGroot. A roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May absent, Terry Purkart aye, and Daniel Summins absent. On a Roll Call vote, motion carried. Ayes=3 Naves=0 Abstain=0 and Absent=2.

8. **STAFF REPORTS:** Director Neubauer asked the Board if there were any question on the staff reports. Director Neubauer reported that the Fall Brochure arrived ahead of schedule. The Board was pleased.

9. **SPECIAL RECREATION REPORT:** Director Neubauer reported that Gateway is hiring a few new staff and the Fall Brochure is out. Registration is being taken for programs. The Golf Outing is August 25th.

10. **SAFETY REPORT:** Director Neubauer stated that staff is still working on the PDRMA review. We passed the Administration and Recreation portion. Tim Lenc will be out in September to review the Maintenance portion. There were no other safety concerns to report.

11. DIRECTOR REPORT:

- Director Neubauer reported that the pier would be completed this week.
- Director Neubauer reported on the Trust for Public Lands report. The Board decided to table any decision at this time.
- The second phase of the grant has been submitted to the DNR.
- Oakbrook Terrace stated that they received \$99,000.00 for park improvements from a Land/Cash Donation Ordinance. The second page of the ordinance lists the rules we need to follow.
- We are working on finishing the audit with Joseph Julius.
- The W-T engineering report was distributed to the board.

Concerning Recreation:

- The Family Fun Carnival was held July 20th and the Movie Night was August 9th. both were successful.
- Jeremy Fila completed the fall brochure ahead of schedule.

*Motion made by Terry Purkart to go into Executive Session at 8:20 p.m. to discuss Personnel. Motion seconded by Ann DeGroot. A Roll Call vote was taken: Peggy Crotty aye, Ann DeGroot aye, Julie May absent, Terry Purkart aye, and Daniel Summins absent. On a Roll Call vote, motion carried. Ayes=3 Naves=0 Abstain=0 and Absent=2.

*Motion made by Terry Purkart to go out of Executive Session at 8:31 p.m. and seconded by Ann DeGroot. A Roll Call vote was taken: Peggy Crotty aye, Ann DeGroot aye, Julie May absent, Terry Purkart aye, and Daniel Summins absent. On a Roll Call vote, motion carried. Ayes=3 Naves=0 Abstain=0 and Absent=2.

Motion made by Terry Purkart to approve an additional raise for Jeremy Fila for his work performance. Motion seconded by Ann DeGroot. On a Roll Call vote, motion carried. Peggy Crotty aye, Ann DeGroot aye, Julie May absent, Terry Purkart aye, and Daniel Summins absent. On a Roll Call vote, motion carried. Ayes=3 Naves=0 Abstain=0 and Absent=2.

Concerning Maintenance:

-Patrick Lemar reviewed the proposals for the roof. Three proposals were presented. One from Paramount Roofing, Advanced Commercial Roofing and Randall & Sons Construction Inc. Discussion took place. Motion made by Ann DeGroot to hire Advanced Commercial Roofing to provide the York center Park District with the 20-year roof shingles with a cap at \$11,000.00. If the price would be more, he is to contact the Board President. A Roll Call vote was taken: Peggy Crotty aye, Ann DeGroot aye, Julie May absent, Terry Purkart aye, and Daniel Summins absent. On a roll Call vote, motion carried. Ayes=3 Naves=0 Abstain=0 and Absent=2.

12. **UNFINISHED BUSINESS:** None

13. **NEW BUSINESS:** The next Board meeting will be Tuesday, September 19th at 7:00 p.m. at the York Center Park District Board room.

14. **ADJOURNMENT:** Motion made by Terry Purkart to adjourn the Regular Board Meeting at 8:35 p.m. and seconded by Ann DeGroot. On a voice vote, motion carried.

Board President
Peggy Crotty
Date: _____

Board Secretary
Sharon Neubauer