

**YORK CENTER PARK DISTRICT  
BOARD MEETING MINUTES  
APRIL 15, 2008**

1. **CALL TO ORDER:** President Margaret Crotty called the April 15, 2008 Regular Board Meeting to order at 7:05 p.m. at the York Center Park District Board Room located at 1609 S. Luther in Lombard, Illinois.
  
2. **ROLL CALL:** The following Roll Call was taken:  
Members Present: Margaret Crotty, President  
Ann DeGroot, Treasurer  
Julie May, Commissioner  
Terry Purkart, Vice President  
Daniel Summins, Commissioner
  
3. **INTRODUCTION OF GUESTS AND STAFF:** Staff Present: Sharon Neubauer, Board Secretary/Executive Director and Patrick Lamar, Superintendent of Parks and Facilities.  
Joe Brusseau of Brusseau Design Group.
  
4. **PUBLIC COMMENT:** None
  
5. **ARCHITECT REPORT:** Joe Brusseau stated that there are more zoning issues we need to address concerning native plantings and portable fencing for the new park. Patrick has agreed to remove the necessary trees. Concerning the bid, two items have been taken out. The tree removal and 16 inch manholes that were not listed in the bid packet. Copenhaver was the lowest bidder at \$715,100.00. All references have been checked on the company. Motion made by Daniel Summins to hire Copenhaver Construction, Inc. of Gilberts IL to complete the new park project for \$715,100.00 with the tree removal and manhole covers removed from the packet. Motion seconded by Ann DeGroot. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May aye, Terry Purkart aye, and Daniel Summins aye. On a Roll Call vote, motion passed. Ayes=5 Nays=0 Abstain=0 and Absent=0. Joe Brusseau stated that the Project Superintendent assured us that there would be a full time Superintendent on the project site. The completion date is in the contract. Patrick Lemar will be responsible for the tree removal at the park site.

The proposed parking lot for Knolls Park was discussed. Daniel Summins said the plan needs to be reviewed to make sure the proper soil borings will be completed. The amount of stone and asphalt they will use is also a concern. Also, we need to discuss landscaping around the lot and drainage. Director Neubauer was instructed to talk to the Highway Commissioner about the plans. The Board would like off street parking instead of the parking lot.

The Parking Lot for Lake Yelenich was discussed. Joe Brusseau presented the board with a proposal from his engineers for the lot. Discussion took place. Joe Brusseau stated that soil borings should be completed on the lot; surveys need to be completed as well. The Board instructed Patrick Lemar to review the plans and meet with Joe to discuss repairs on a smaller scale. They instructed Patrick to review the past bids and to find out how much money is available in the paving fund.

6. **BOARD MINUTES:** Motion made by Terry Purkart to approve the Regular Board Minutes of March 18, 2008 as presented and motion seconded by Ann DeGroot. On a voice vote, motion passed.
7. **FINANCIAL REPORTS:**
  - A. Treasurer Ann DeGroot reported on the status of funds for April 2008 as follows:  
IPTIP: \$703,970.31, WSB checking: \$2,299.71, Harris Bank: \$30,841.09, and Petty Cash: \$300.00. Motion made by Terry Purkart to approve the status of funds and seconded by Daniel Summins. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May aye, Terry Purkart aye, and Daniel Summins aye. On a Roll Call vote, motion passed. Ayes=5 Nays=0, Abstain=0 and Absent=0.
  - B. Check Disbursements of March 2008: Motion made by Terry Purkart to approve check numbers 09382 including voided check numbers 09403,09383,09398,09400,09401,09402,09408 and 09456 totaling \$83,561.35 and payroll of \$35,574.56. Motion seconded by Daniel Summins. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May aye, Terry Purkart aye, and Daniel Summins aye. On a Roll Call vote, motion passed. Ayes=5 Nays=0 Abstain=0 and Absent=0.
  - C. Financial Reports: Motion made by Terry Purkart to approve the financial reports as given and motion seconded by Daniel Summins. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May aye, Terry Purkart aye, and Daniel Summins aye. On a Roll Call vote, motion passed. Ayes=5 Nays=0, Abstain=0 and Absent=0.
  - D. Budget and Appropriations Ordinance/Working Budget 2008-2009: Motion made by Daniel Summins to tentatively approve the Budget and Appropriations Ordinance/Working Budget for 2008-2009 and motion seconded by Terry Purkart. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May aye, Terry Purkart aye, and Daniel Summins aye. On a Roll Call vote, motion passed. Ayes=5 Nays=0, Abstain=0 and Absent=0.
8. **STAFF REPORTS:** Director Neubauer asked the Board if they had any questions or comments on the staff reports. The summer brochure will be out the end of April. Patrick Lemar presented the board with a proposal on relocating eight trees at the new park. Motion made by Terry Purkart to have the trees relocated at the new park for an amount not to exceed \$3,000.00. Motion seconded by Julie May. A Roll Call vote was taken: Margaret

Crotty aye, Ann DeGroot aye, Julie May aye, Terry Purkart aye, and Daniel Summins aye. On a Roll Call vote, motion passed. Ayes=5 Nays=0 Abstain=0 and Absent =0. Discussion took place concerning a facility rental. Discussion took place. Patrick Lemar informed the Board about the Liquor policy and PDRMA recommendations. The board agreed to grant the park and facility permit to Mr. Diecke.

Patrick informed the Board of the high usage of park participants at Knolls Park. The Board agreed to try and make a deal with Montini High School concerning rental of their facility and their use of Knolls Park. Director Neubauer will look into an agreement with Montini High School. Patrick Lemar presented the board with a Burglar Alarm System. Terry Purkart will get more information from her work concerning alarm companies. Motion made by Daniel Summins to hire the Brinks Alarm Company for \$2,289.85 as presented unless a better company can be found for the same value. Motion seconded by Ann DeGroot. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May aye, Terry Purkart aye, and Daniel Summins aye. The Father/Son Basketball event was once again a success with 50 participants. The Girl Scouts from St. Pius donated \$300.00 to the Park District for their fishing derby.

\*Julie May left the Board meeting at 8:00 p.m.

9. **SPECIAL RECREATION REPORT:** Director Neubauer distributed the Gateway Board Minutes to the Board. Gateway is using our gym and Villa Roosevelt Park for their soccer program.
  
10. **SAFETY REPORT:** Tim Lenc from PDRMA will be coming out to review our progress and tour the parks. The next Risk Management Institute is scheduled for Friday, April 25<sup>th</sup>.
  
11. **DIRECTOR REPORT:**
  - Director Neubauer gave the Board an update on the Prazma property.
  - Director Neubauer also gave the Board an update on the Krilich property. Two reports from L & S. Associates Inc. was discussed. The board decided to table any further decisions on the Krilich property.
  - The Tax Levy information was distributed to the Board. There has been no word on the burglary that took place Easter weekend.
  - The summer brochure will be out the end of April.
  - Director Neubauer reported that she attended a Recreation for Access Meeting at the Oak Park

Conservatory with Patrick. It was a very informative meeting. The four winners of the grant -

were at the meeting to discuss their projects. Representatives from the foundations were

present as well as from the Kellogg Foundation.

-Director Neubauer presented the board with a request for a wedding at Knolls Park. The Board agreed that Lake Yelenich would be better suited. Patrick Lemar reviewed the information from PDRMA for the special rental. Director Neubauer will forward the proper information to the person renting the park and building.

-The V-3 proposal was presented to the Board.

12. **UNFINISHED BUSINESS:**

13. **NEW BUSINESS:** None

\*Motion made by Daniel Summins to go out of Executive Session at 9:49 p.m. and motion seconded by Peggy Crotty. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May absent, Terry Purkart aye, and Daniel Summins aye. On a Roll Call vote, motion passed. Ayes=4 Nays=0 Abstain=0 and Absent=1.

\*Motion to approve employee raises as discussed by Ann DeGroot and motion seconded by Daniel Summins. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May Absent, Terry Purkart aye, and Daniel Summins aye. On a Roll Call vote, motion passed. Ayes=4, Nays=0 Abstain=0 and Absent=1.

14. **ADJOURNMENT:** Motion made by Ann DeGroot to adjourn the Regular Board meeting at 9:50 p.m. and motion seconded by Terry Purkart. On a voice vote, motion passed.

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**Margaret Crotty**  
**Board President**  
Date: \_\_\_\_\_

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**Sharon T. Labak-Neubauer**  
**Board Secretary**