

**YORK CENTER PARK DISTRICT  
BOARD MEETING MINUTES  
MAY 20, 2008**

1. **CALL TO ORDER:** President Margaret Crotty called the May 20, 2008 Regular Board Meeting to order at 7:05 p.m. at the York Center Park District Board Room located at 1609 S. Luther in Lombard, Illinois.
2. **ROLL CALL:** The following Roll Call was taken:  
Members Present: Margaret Crotty, President  
Ann DeGroot, Treasurer (Left meeting at 7:25 p.m.)  
Julie May, Commissioner  
Terry Purkart, Vice President  
Daniel Summins, Commissioner
3. **INTRODUCTION OF GUESTS AND STAFF:** Staff Present: Sharon Neubauer, Board Secretary/Executive Director.
4. **PUBLIC COMMENT:** None
5. **BOARD MINUTES:** Motion made by Terry Purkart to table the April 15, 2008 Minutes to the next Board Meeting. Motion seconded by Daniel Summins. On a voice vote, motion passed.
6. **APPOINTMENT OF NEW OFFICERS:** Motion made by Julie May to appoint Margaret Crotty as President for 2008-2009 and seconded by Ann DeGroot. A Roll Call vote took place: Margaret Crotty abstained, Ann DeGroot aye, Julie May aye, Terry Purkart aye and Daniel Summins aye. On a Roll Call vote, motion carried. Ayes=4 Nays=0 Abstain=1 and Absent=0.

Motion made by Margaret Crotty to appoint Terry Purkart as Vice president for 2008-2009 and motion seconded by Ann DeGroot. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May aye, Terry Purkart abstained, and Daniel Summins aye. On a Roll Call vote, motion carried. Ayes=4 Nays=0 Abstain=1 and Absent=0.

Motion made by Daniel Summins to appoint Ann DeGroot as Treasurer and motion seconded by Julie May. On a Roll Call vote, motion carried. Margaret Crotty aye, Ann DeGroot abstained, Julie May aye, Terry Purkart aye, and Daniel Summins aye. On a Roll Call vote, motion carried. Ayes=4 Nays=0 Abstain=1 and Absent=0

Motion made by Terry Purkart to appoint Sharon T. Labak-Neubauer as Board Secretary for

2008-2009 and motion seconded by Ann DeGroot. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May aye, Terry Purkart aye, and Daniel Summins aye. On a Roll Call vote, motion carried. Ayes=5 Nays=0 Abstain=0 and Absent=0.

7. **APPOINTMENT OF AUDITOR:** Motion made by Daniel Summins to appoint Joseph Julius LTD, as the Auditor for fiscal year May 1, 2008-April 30, 2009 and seconded by Terry Purkart. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May aye, Terry Purkart aye, and Daniel Summins aye. On a Roll Call vote, motion carried. Ayes=5 Nays=0 Abstain =0 and Absent=0.
8. **APPOINTMENT OF ATTORNEY:** Motion made by Daniel Summins to appoint Friedman and Holtz as the Legal firm for 2008/2009 and seconded by Terry Purkart. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May aye, Terry Purkart aye, and Daniel Summins aye. On a Roll Call vote, motion carried. Ayes=5 Nays=0 abstain=0 and Absent=0.
9. **ARCHITECT REPORT:** The Board was given a construction schedule.
10. **FINANCIAL REPORTS:**
  - A. Treasurer Ann DeGroot reported on the status of funds for May 20, 2008 as follows:  
IPTIP: \$551,049.60, WSB Checking: \$78,313.34, Harris Bank: \$30,896.10, and Petty Cash: \$300.00. Motion made by Terry Purkart to approve the status of funds and seconded by Daniel Summins. A roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May aye, Terry Purkart aye, and Daniel Summins aye. On Roll Call vote, motion passed. Ayes=5 Nays=0 Abstain=0 an Absent=0.
  - B. Check Disbursements of April 2008: Motion made by Terry Purkart to approve check numbers 09460-09551 Including voided check numbers 09531,09532,09535 totaling: 82,942.86 and payroll of \$35,058.11. Motion seconded by Daniel Summins. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May aye, Terry Purkart aye, and Daniel Summins aye. On a Roll Call vote, motion passed. Ayes=5 Nays=0 Abstain=0 and Absent=0.
  - C. Financial Reports: Motion made by Terry Purkart to approve the financial reports as given and motion seconded by Daniel Summins. A roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May aye, Terry Purkart aye, and Daniel Summins aye. On a roll Call vote, motion passed. Ayes=5 Nays=0 abstain=0 and Absent=0.

The board requested more information from the Director concerning the high phone bills. Director Neubauer will ask Jeremy Fila for a report.

11. **LEGAL REPORT:** Director Neubauer presented the Board with the Resolution approving the form, terms and provisions of Grant Agreement Number 08-203054 between the York Center Park District and Illinois Department of Commerce and Economic Development and authorizing the execution and performance

thereof. Motion to approve the document was made by Daniel Summins and seconded by Terry Purkart. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May aye, Terry Purkart aye, and Daniel Summins aye. On a Roll Call vote, motion passed. Ayes=5 Nays=0 Abstain=0 and Absent=0.

Director Neubauer presented the Board with a Resolution to dispose of the trailer at 1416 S. Meyers Road. Motion made by Terry Purkart to pass the Disposal Resolution and motion seconded by Ann DeGroot. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May aye, Terry Purkart aye, and Daniel Summins aye. On a Roll Call vote, motion passed. Ayes=5 Nays=0 Abstain=0 and Absent=0.

**12. SAFETY REPORTS:** Director Neubauer reported that the alarm will be installed May 31<sup>st</sup>. The Board was given PDRMA's recommendations in the Board packet.

**13. SPECIAL RECREATION REPORT:** Gateway Minutes were distributed to the Board. The Night annual Board Meeting will be May 29<sup>th</sup>.

**14. STAFF REPORTS:** Director Neubauer presented the Board with the estimates for the sewer work behind the lower garage. The Board asked for Patrick's recommendation. The Board agreed to have Patrick write the proposal and get three written estimates.

**15. DIRECTOR REPORT:**

-Director Neubauer stated that she attended the Preconstruction Meeting along with Patrick

Lemar, Joe Brusseau, Ken Copenhaver, and the Construction Manager. We are still waiting on

the Department of Transportation permit.

-The Attorney sent a letter concerning the policy manual. We should have it by the end of June

-Recreation for Access would like us to look at the trail materials. The board discussed having a

ground opening ceremony possibly during camp.

-The Park District audit is scheduled for the 2<sup>nd</sup> week in June.

-Staff training will be held the 2<sup>nd</sup> week of June.

-The Knights of Columbus will be holding their fishing derby at Knolls Park Memorial Weekend.

**16. UNFINISHED BUSINESS:** None

**17. NEW BUSINESS:** Commissioner Julie May stated that she is pleased with the Office Manager, Michelle Hrody. She has great Human Resource skills at the front desk. Julie May would also like to see Pom Pon classes at York Center for a more reasonable price. Director Neubauer will meet with the program supervisor to discuss the programs. The board would like a more detailed chart of what each employee does at the Park District. The attorney still has the policy manual.

**18. ADJOURNMENT:** Motion made by Daniel Summins to adjourn the Regular Board meeting at 7:50 p.m. and seconded by Julie May. On a voice vote, motion passed.

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**Margaret Crotty**  
**Board President**

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**Sharon T. Labak-Neubauer**  
**Board Secretary**

Date:\_\_\_\_\_