

**YORK CENTER PARK DISTRICT
BOARD MEETING MINUTES
AUGUST 19, 2008**

1. **CALL TO ORDER:** President Margaret Crotty called the August 19, 2008 Regular Board Meeting to order at 7:10 p.m. at the York Center Park District Board Room located at 1609 S. Luther in Lombard, Illinois.
2. **ROLL CALL:** The following Roll Call was taken:
Members Present: Margaret Crotty, President
Ann DeGroot, Treasurer
Julie May, Commissioner
Terry Purkart, Vice President
Daniel Summins, Commissioner
3. **INTRODUCTION OF GUESTS AND STAFF:** Staff Present: Sharon Neubauer, Secretary/Executive Director and Patrick Lemar, Superintendent of Parks and Facilities.
4. **PUBLIC COMMENT:** None. However, we have received a complaint about the portable washrooms not being cleaned and the dumpster area was full of debris. Both have been taken care of this week.
5. **BOARD MINUTES:** Margaret Crotty asked if there were any corrections regarding the Public Hearing Minutes of July 22, 2008. Motion made by Terry Purkart to accept the Public Hearing Minutes of July 22, 2008 and Motion seconded by Ann DeGroot. On a voice vote, motion passed. Margaret Crotty asked if there were any corrections regarding the Regular Board Meeting Minutes of July 22nd, 2008. Motion made by Terry Purkart to accept the Regular Board Meeting Minutes of July 22nd, 2008. Motion seconded by Daniel Summins. On a voice vote, motion passed.
6. **FINANCIAL REPORTS:**
 - d. Approval of Copenhagen Application for Payment: Motion made by Terry Purkart to release \$170,415.00 to Copenhagen Construction for 1st payment. Motion seconded by Ann DeGroot. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May aye, Terry Purkart aye, and Daniel Summins aye. On a Roll Call vote, motion passed. Ayes=5 Nays=0 Abstain=0 and Absent=0.
 - e. Approval of Fountain: Motion made by Ann DeGroot to approve the Design Build fountain for a price not to exceed \$35,000.00. Motion seconded by Julie May. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May aye, Terry Purkart aye, and Daniel Summins aye. On a Roll Call vote, motion passed. Ayes=5 Nays=0 Abstain=0 and Absent=0.
 - f. New Park Trail: Motion made by Daniel Summins to pave the main trail of the new park for a price not to exceed \$27,180.00. Motion seconded by Julie May. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May aye, Terry Purkart aye, and Daniel Summins aye. On a Roll Call vote, motion passed. Ayes=5 Nays=0 Abstain=0 and Absent=0.

*Motion to go into Executive Session to discuss personnel at 7:20 p.m. made by Julie May and motion seconded by Terry Purkart. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May aye, Terry Purkart aye, and Daniel Summins aye. On a Roll Call vote, motion passed. Ayes=5 Nays=0 Abstain=0 and Absent=0.

*Motion to go out of Executive Session at 7:45 p.m. made by Terry Purkart and motion seconded by Julie May. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May aye, Terry Purkart aye, and Daniel Summins aye. On a Roll Call vote, motion passed. Ayes=5 Nays=0 Abstain=0 and Absent=0.

Motion made by Julie May to approve the Recreation Supervisor's raise as discussed in Executive Session. Motion seconded by Daniel Summins. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May aye, Terry Purkart aye, and Daniel Summins aye. On a Roll Call vote, motion passed. Ayes=5 Nays=0 Abstain=0 and Absent=0. Note: Julie May left meeting at 7:45p.m.

- a. Treasurer, Ann DeGroot reported on the status of funds for August 19, 2008 as follows: IPTIP: \$614,010.98, WSB Checking: \$44,705.08, Harris Bank: \$31,057.52 and Petty Cash: \$300.00 Motion made by Terry Purkart to approve the status of funds and seconded by Daniel Summins. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May absent, Terry Purkart aye, And Daniel Summins aye. On a Roll Call vote, motion passed. Ayes=4 Nays=0 Abstain=0 and Absent=1.
 - b. Motion made by Terry Purkart to approve check numbers 09722-09828 including voided check numbers 09726,09740,09754 and 09755 totaling \$132,361.58 and payroll of \$73,669.55. Motion seconded by Daniel Summins. On a Roll Call vote, motion passed. Ayes=4 Nays=0 Abstain=0 and Absent=1.
 - c. Financial Reports: Motion made by Terry Purkart to approve the financial reports as given and motion seconded by Daniel Summins. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May absent, Terry Purkart aye, and Daniel Summins aye. On a Roll Call vote, motion passed. Ayes=4 Nays=0 Abstain=0 and Absent=1.
7. **STAFF REPORTS:** Director Neubauer asked the Board if they had any questions regarding the staff reports. Director Neubauer reported that the Family Fun Carnival was a huge success. The Board agreed that it was a great event and the fireworks were spectacular. Discussion took place concerning vendors at the event. All agreed that vendors were not needed however the staff should continue to invite the Fire Department and Police. Margaret Crotty requested a financial statement on the event for the next board meeting. Terry Purkart suggested the exotic animal show be looked into. Parking at Knolls Park was discussed.
 8. **SPECIAL RECREATION REPORT:** Director Neubauer distributed the Gateway Board Minutes in the Board packet.
 9. **LEGAL REPORT:** None
 10. **SAFETY REPORT:** No concerns at this time.

11. DIRECTOR REPORT:

- Director Neubauer reported that the audit report will be presented by Joseph Julius at the September Board Meeting.
- The Policy Manual will be ready in October.
- Concerning the new park, the benches, cans, shelter, council ring etc. have arrived. We have been meeting with the Recreation Access representatives concerning more accessible standards at the new park.
- Concerning the Highland Hills agreement, it will be on the Township agenda for September 9th. Once voted on at that meeting , it will be scheduled for the October 14th Special Town Meeting. We will need to have support of at least 10 residents.
- The Knights of Columbus has expressed an interest in purchasing a picnic table for the new park worth \$450.00. They also expressed an interest in helping us raise more funds for the new park.
- Director Neubauer is still waiting to get the documentation from Knollcrest Funeral Home concerning the easement agreement.
- Concerning Recreation: The camp programs were successful. Preschool Orientation will be held on Thursday night, August 21st for both programs.

12. UNFINISHED BUSINESS:

13. NEW BUSINESS: None

14. ADJOURNMENT: Motion made by Ann DeGroot to adjourn the Regular Board Meeting at 8:15 p.m. and motion seconded by Terry Purkart. On a voice vote, motion passed.

Margaret Crotty
Board President

Sharon T. Labak-Neubauer
Board Secretary

Date: _____