

**YORK CENTER PARK DISTRICT
BOARD MEETING MINUTES
SEPTEMBER 21, 2010**

1. **CALL TO ORDER:** President Margaret Crotty called the September 21, 2010 Regular Board meeting to order at 7:00 p.m. at the York Center Park District Board Room located at 1609 S. Luther in Lombard, Illinois.
2. **ROLL CALL:** The following roll Call was taken:
Members Present: Margaret Crotty, President
Ann DeGroot, Treasurer
Julie May, Commissioner
Daniel Summins, Commissioner
Members Absent: Terry Purkart
Others Present: Sharon Neubauer, Executive Director/Secretary, Patrick Lemar, Superintendent of Parks and Facilities.
3. **INTRODUCTION OF GUESTS:** None
4. **COMMENTS AND COMMUNICATIONS:** Director Neubauer stated that Sam Gordon of 812 E. 14th Street in Lombard donated a Troy Bilt Roto-Tiller and Ladder to the park district. A thank you letter was sent to him.
5. **BOARD MINUTES:** Motion made by Daniel Summins to accept the Regular Board Meeting minutes of August 17, 2010 and motion seconded by Julie May. On a voice vote, motion passed.
6. **FINANCIAL REPORTS:**
 - A. Financial Status as of September 2010: Treasurer Ann DeGroot presented the Financial Report as follows: WSB Checking: \$8,742.54, IPTIP: \$794,665.42, Harris Bank: \$31,439.79, and Petty Cash: \$300.00. Motion made by Julie May to accept the financial report as given and motion seconded by Daniel Summins. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May aye, Terry Purkart absent, and Daniel Summins aye. On a roll Call vote, motion passed. Ayes=4, Nays=0, Abstain=0 and Absent=1.
 - B. Check Disbursements of August 2010: Motion made by Julie May to approve check numbers 11458-11527 including voided check number 11471 as printed totaling \$103,969.22 including payroll of \$62,061.86 and regular checks for \$41,907.36. Motion seconded by Daniel Summins. A roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May aye, Terry Purkart absent, and Daniel Summins aye. On a Roll Call vote, motion passed. Ayes=4, Nays=0, Abstain=0 and Absent=1.
7. **LEGAL REPORT:**
 - A. Director Neubauer reported that the attorney, Charlene Holtz is reviewing Copenhagen's final application and waiver of liens. The check should be released by the end of the week. All of the subs have been paid.
 - B. Concerning the NFR letter, it has been filed with the DuPage County Recorder and will then be sent to the Illinois Environmental Protection Agency.

8. **SAFETY REPORT:** Director Neubauer reported that all full time staff will be attending the Risk Management Institute provided by PDRMA on October 15th. The bleachers that remain at Villa Roosevelt Park have been tied down so that they will not be stolen. Patrick Lemar explained the problem with a rude patron walking his dog at Knolls Park without a leash. The DuPage County sheriff was called. There is an ordinance that we could enforce and have the resident ticketed for not obeying the ordinance.
9. **SPECIAL RECREATION REPORT:** The Gateway Board Minutes were distributed to the Board.
10. **STAFF REPORTS:**
 - A. Director Neubauer asked the Board if there were any questions on staff reports. Director Neubauer reported that staff is working on the winter/spring brochure and are planning the 40th Anniversary Celebration for the Park District. Discussion took place on the attractions. Past anniversary celebrations were discussed. Different ideas for the cover of the brochure were also discussed.
 - B. World Wide Day of Play and the Garage Sale is Saturday, September 25th from 9:00 a.m.- 2:00 p.m. at Knolls Park. The Board liked the idea. Ann DeGroot stated that she liked the e-mails advertising the event.
 - C. Patrick Lemar reported on the drinking fountain replacement for Knolls Park. He explained that all of our drinking fountains are the same brand and are easier to fix because they have the same parts. Also the cement slab fits the fountain. Motion made by Peggy Crotty to replace the Knolls Park drinking fountain in the spring for \$2,360.00. Motion seconded by Daniel Summins. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May aye, Terry Purkart absent, and Daniel Summins aye. On a Roll Call vote, motion passed. Ayes=4, Nays=0, Abstain=0 and Absent=1.
 - D. Patrick Lemar presented the Board with estimates for a water softener. Motion made by Daniel Summins to rent the Johnson water softener and motion seconded by Julie May. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May aye, Terry Purkart absent and Daniel Summins aye. On a Roll Call vote, motion passed. Ayes=4, Nays=0, Abstain=0 and Absent=1.
 - E. Concerning the Garage Roof: Patrick Lemar said he was not able to secure the estimates. The Board agreed to proceed with replacing the Garage Roof for under \$4,000.00 Patrick will secure the estimates and then contact Daniel Summins for final approval. Patrick Lemar also stated that the banners will not be able to be posted on the roof in the future. This was causing undue stress on the roof. Motion made by Peggy Crotty to replace the garage roof for under \$4,000.00 with Daniel Summins final approval and motion seconded by Daniel Summins. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May aye, Terry Purkart absent and Daniel Summins aye. On a Roll Call vote, motion passed. Ayes=4, Nays=0, Abstain=0 and Absent=1.
 - F. Patrick Lemar explained the backup generator prices. Discussion took place. Natural Gas Generators were also discussed.
 - G. Patrick Lemar informed the Board about looking into wind turbines at Knolls Park to generate power for lights at the shelter. Solar panels were discussed. He will be getting prices for the Board. The Board liked the idea of "Going Green."
 - H. Discussion took place about the sound towers at Knolls Park. They have failed three times. Patrick Lemar has been sending the defective parts back to the manufacturer. They have been working with us to solve the problem.

11. **DIRECTOR REPORT:**

- A. Concerning the Audit report, Joe Julius will be at the October meeting to present the report to the board.
- B. Joe Julius will also be doing the audit on the grant project...
- C. Director Neubauer reported that she has hired Jessica Stanke for the Program Supervisor position to replace John Colianne. She has been with York Center Park District for five years. Amanda Richardson has been hired as the Office Manager to replace Michelle Hrody. Amanda Richardson has been with York Center Park District for two years.
- D. Director Neubauer stated that we received \$4,000.00 for a Fishing Grant this year. Discussion took place about stocking the lake and installing cribs for the fish by using Christmas trees.

12. **UNFINISHED BUSINESS:** Patrick Lemar stated that the Board will need to revisit the issue of purchasing a new truck. The truck we are currently using is going to need a lot of work.

13. **NEW BUSINESS:** None

14. **ADJOURNMENT:** Motion made by Julie May to adjourn the Regular Board Meeting at 7:45 p.m. and motion seconded by Daniel Summins. On a voice vote, motion passed.

Margaret Crotty
Board President

Sharon T. Labak-Neubauer
Board Secretary/Director

Date:_____