

**YORK CENTER PARK DISTRICT
BOARD MEETING MINUTES
NOVEMBER 16, 2010**

1. **CALL TO ORDER:** President Margaret Crotty called the November 16, 2010 Regular Board Meeting to order at 7:00 p.m. at the York Center Park District Board Room located at 1609 S. Luther in Lombard, Illinois.
2. **ROLL CALL:** The following Roll Call was taken:
Members Present: Margaret Crotty, President
Ann DeGroot, Treasurer
Terry Purkart, Vice President
Daniel Summins, Commissioner
Members Absent: Julie May, Commissioner
Others Present: Sharon Neubauer, Executive Director/Secretary, Patrick Lemar, Superintendent of Parks and Facilities and Kathy Leonard, Administrative Assistant.
3. **INTRODUCTION OF GUESTS:** None
4. **COMMENTS AND COMMUNICATIONS:** None
5. **BOARD MINUTES:** Motion made by Daniel Summins to approve the Regular Board Minutes of October 19, 2010 and motion seconded by Terry Purkart. On a voice vote, motion passed. Julie May absent.
6. **FINANCIAL REPORTS:**
 - A. Financial Status as of November 16, 2010: Treasurer Ann DeGroot presented the Financial Report as follows: WSB Checking: \$23,687.71, IPTIP \$645,192.68, Harris Bank: \$31,454.84, and Petty Cash: \$300.00. Motion made by Terry Purkart to accept the financial report as given and motion seconded by Daniel Summins. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May absent, Terry Purkart aye, and Daniel Summins aye. On a Roll Call vote, motion passed. Ayes=4, Nays=0, Absent=1 and Abstain=0.
 - B. Check Disbursements of October 2010: Motion made by Terry Purkart to approve check numbers 11594-11656 including voided check number 11641. Checks total \$122,344.62 including payroll of \$48,534.77 and regular checks for \$73,809.85. Motion seconded by Daniel Summins. A Roll Call vote was taken: Margaret Crotty aye, Ann DEGROOT aye, Julie May absent, Terry Purkart aye, and Daniel Summins aye. On a Roll Call vote, motion passed. Ayes=4, Nays=0, Abstain=0 and Absent=1.
 - C. Truth in Taxation/Tax Levy 2010/2011: Motion made by Terry Purkart to tentatively approve the Truth in Taxation notice and Tax Levy for fiscal years 2010/2011. Motion seconded by Daniel Summins. A Roll Call vote was taken: Margaret Crotty aye, Ann DEGROOT aye, Julie May absent, Terry Purkart aye, and Daniel Summins aye. On a Roll Call vote, motion passed. Director Neubauer was instructed to publish the notice in the newspaper and schedule the Public Hearing for Tuesday, December 14th, 2010 at 7:00 p.m. The Public Hearing will be held before the Regular December Board Meeting.
 - D. DNR Grant Audit: Director Neubauer explained the audit process for the DNR grant. Kathy Leonard explained the report and signature pages needed. Motion made by Daniel Summins to approve the audit report and to send it to the Department of Natural Resources. Motion

seconded by Terry Purkart. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May absent, Terry Purkart aye, and Daniel Summins aye. On a Roll Call vote, motion passed. Ayes=4, Nays=0, Abstain=0, and Absent=1.

- E. Six Month Budget Projections: Commissioner Summins reported on the financial status of the district. He thanked Sharon and Kathy for completing the report and for keeping a tight budget. There was a surplus in funds last year and we are predicting another surplus of \$112,000 for fiscal year 2010/2011. These funds do not include the capital expenses. Different accounts were discussed. The Board encouraged staff to keep expenses low.

7. STAFF REPORTS:

Director Neubauer asked the Board if there were any questions on staff reports. Director Neubauer reported that the staff is working on plans for Santa's Open House which will be held on Friday, December 10th from 6:30 p.m.-8:30 p.m. Volunteers are needed. The staff is finishing the Winter/Spring 2011 Brochure.

- 8. **SPECIAL RECREATION REPORT:** Director Neubauer asked President Crotty to sign the Gateway Article of Agreement page. Gateway needed one on file.

9. LEGAL REPORT:

- A. PARC Grant Resolution: Commissioner Daniel Summins explained the PARC Grant opportunity to the Board. Different options were discussed.

- B. Land Cash Donation Ordinance:

- *Motion made by Daniel Summins to go into Executive Session at 7:50 p.m. to discuss possible land acquisition and motion seconded by Terry Purkart. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May absent, Terry Purkart aye, and Daniel Summins aye. On a Roll Call vote, motion passed. Ayes=4, Nays=0, Abstain=0 and Absent=1.

- *Motion made by Terry Purkart to go out of Executive Session at 8:00 p.m. and motion seconded by Daniel Summins. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May absent, Terry Purkart aye, Daniel Summins aye. On a Roll Call vote, motion passed. Ayes=4, Nays=0, Abstain=0 and Absent=1.

- *Motion made by Daniel Summins to have Director Neubauer proceed with negotiations with Mr. Fedak and motion seconded by Terry Purkart. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May absent, Terry Purkart aye, Daniel Summins aye. On a Roll Call vote, motion passed. Ayes=4, Nays=0, Abstain=0 and Absent=1.

After a long discussion, the Board agreed to proceed with the grant application.

- *Motion made by Daniel Summins to sign the PARC Grant Resolution. Motion seconded by Terry Purkart. A roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May absent, Terry Purakrt aye, and Daniel Summins aye. On Roll Call vote, motion passed. Ayes=4, Nays=0, Abstain=0 and Absent=1.

- C. *Motion made by Daniel Summins to hire Joseph Brusseau as the Landscape Architect and John Comerio as the grant writer for the PARC Grant and to sign the contract as presented, with a cash amount not to exceed \$4,500.00. Motion seconded by Terry Purkart. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May absent, Terry Purkart aye, and Daniel Summins aye. On a Roll Call vote, motion passed. Ayes=4, Nays=0, Abstain=0 and Absent=1.
- *Motion made by Daniel Summins to hire Tom LaLonde of Williams Architects for the contract amount of \$3,900.00 to design the concept drawing of the Nature Center for Knolls Community Park PARC Grant. Motion seconded By Terry Purkart. A Roll Call vote was taken: Margret Crotty aye, Ann DeGroot aye, Julie May absent, Terry Purkart aye, and Daniel Summins aye. On a Roll Call vote, motion passed. Ayes=4, Nays=0, Abstain=0 and Absent=1.
10. **SAFETY REPORT:** Concerning safety issues, Director Neubauer stated that the Maintenance staff hung the Christmas lights and discovered that the roof is worse than they thought. Discussion took place. Motion made by Ann DeGroot to accept the roof estimate by Hawkey roofing for \$11,740.000 to replace the roof. Motion seconded By Daniel Summins. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May absent, Terry Purkart aye, and Daniel Summins aye. On a Roll Call vote, motion passed.
11. **DIRECTOR REPORT:** All Administrative matters were covered under the Legal Report.
12. **UNFINISHED BUSINESS:** Truck Purchase: Discussion took place about the repairs on the Park District truck. Patrick presented the truck estimates to the Park Board from the State. Motion made by Ann DeGroot to purchase the Ford truck form the State of Illinois Joint Purchase Program for under \$35,000.00. Patrick Lemar was instructed to get the best price for the truck.
13. **NEW BUSINESS:** None
14. **ADJOURNMENT:** Motion made by Daniel Summins to adjourn the Regular Board Meeting at 8:05 p.m. and motion seconded by Ann DeGroot. On a voice vote, motion passed.

Margaret Crotty
Board President

Sharon T. Labak-Neubauer
Board Secretary

Date: _____