

**YORK CENTER PARK DISTRICT  
BOARD MEETING MINUTES  
APRIL 19, 2011**

1. **CALL TO ORDER:** President Margaret Crotty called the April 19, 2011 Regular Board meeting to order at 7:08 p.m. at the York Center Park District Board Room located at 1609 S. Luther in Lombard, Illinois.
  
2. **ROLL CALL:** The following Roll Call was taken:  
Members Present: Margaret Crotty, President  
Ann DeGroot, Treasurer  
Terry Purkart, Vice President  
Daniel Summins, Commissioner  
Members Absent: Julie May, Commissioner  
Others Present: Sharon T. Labak-Neubauer, Executive Director/Board Secretary  
Patrick Lemar, Superintendent of Parks and Facilities
  
3. **INTRODUCTION OF GUESTS:** Robert Fritz of 636 Rochdale in Lombard.
  
4. **COMMENTS AND COMMUNICATIONS:** None
  
5. **BOARD MINUTES:** Motion made by Ann DeGroot to approve the regular Board Meeting Minutes of March 15, 2011 and motion seconded by Terry Purkart. On a voice vote, motion passed.
  
6. **FINANCIAL REPORTS:**
  - A. Financial Status: Ann DeGroot presented the status of funds for April 19, 2011 as follows: WSB Checking: \$14,925.17, IPTIP: \$527,493.66, Harris Bank: \$31,479.59 and Petty Cash: \$300.00. Motion made by Terry Purkart to accept the financial report as given and motion seconded by Daniel Summins. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May absent, Terry Purkart aye, and Daniel Summins aye. On a Roll Call vote, motion passed. Ayes=4, Nays=0, Abstain=0, and Absent=1.
  
  - B. Check Disbursements: Motion made by Terry Purkart to approve check numbers 11883-11942 including voided check numbers 11904,11912,11913, and 11925 totaling \$118,981.09 including payroll of \$47,953.62. Motion seconded by Ann DeGroot. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May absent, Terry Purkart aye, and Daniel Summins aye. On a Roll Call vote, motion passed. Ayes=4, Nays=0, Abstain=0 and Absent =1.

- C. Resolution to transfer funds: Motion made by Terry Purkart to transfer \$200,000.00 to the Corporate Fund from the Recreation Fund. Motion seconded by Ann DeGroot. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May absent, Terry Purkart aye, and Daniel Summins aye. On a Roll Call vote, motion passed. Ayes=4, Nays=0, Abstain=0 and Absent =1.
  - D. Tentative Budget and Appropriations Ordinance: Motion made by Terry Purkart to table the Budget and Appropriations Ordinance and Budget until the May 17, 2011 Board Meeting. Motion seconded by Daniel Summins. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May absent, Terry Purkart aye, and Daniel Summins aye. On a Roll Call vote, motion passed. Ayes=4, Nays=0, Abstain=0 and Absent=1.
7. **STAFF REPORTS:** Director Neubauer asked the Board if they had any questions on staff reports. President Crotty stated that the Bunny Brunch was a nice event and well attended. Director Neubauer thanked Margaret Crotty and Terry Purkart for volunteering at the event. Director Neubauer stated that staff is working on the Summer Brochure. The Mother/Daughter Tea Party will be held on Friday, May 6<sup>th</sup> from 6:30-8:00 p.m. The Touch a Truck, Flea Market, Vendor Fair will be held on Saturday, May 21<sup>st</sup> beginning at 9:00 a.m. The Trout Derby was cancelled due to the fact we could not get the fish delivered on time from Michigan. The vendor needs to get the proper permits lined up before he can cross the state lines.
- Patrick Lemar presented the Maintenance Report. The Parking lot renovation was discussed. Patrick Lemar presented a proposal for the design and development and construction document phase for the parking lot lighting design and engineering for \$1,950.00. Discussion took place. The Board decided to table the lighting proposal.
  - Patrick Lemar presented the Board with a proposal to fix the gym roof for \$1,207.00. Motion made by Ann DeGroot to approve the additional work for the gym roof and seconded by Terry Purkart. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May absent, Terry Purkart aye, and Daniel Summins aye. On a Roll Call vote, motion passed. Ayes=4, Nays=0, Abstain=0 and Absent=1.
8. **SPECIAL RECREATION REPORT:** Hinsdale Recreation Department has decided to stay in Gateway.
9. **LEGAL REPORT:** None
10. **SAFETY REPORT:** One of the Maintenance staff accidentally hit a car in the parking lot with the new truck. No one was injured. The police were called and no one received a ticket. Discussion took place concerning putting cameras and sensors in all the vehicles. Patrick Lemar will check into prices. Director Neubauer stated that the portable restroom was tipped over at Villa Roosevelt Park. It was put back up. No further incidents have occurred.

**11. DIRECTOR REPORT:**

- Director Neubauer explained the Second Chance at Universal Design Grant. The letter of intent was sent to the Midwest Community Foundation Ventures for additional funding for Knolls Community Park. Discussion took place. The Board agreed the first priority should be paving the pathways to make the park more handicap accessible. Staff will be meeting with the DuPage Community Foundation representatives on May 18<sup>th</sup> to discuss the proposal.
- Director Neubauer congratulated Margaret Crotty on being elected to the Park District six year term. She has been on the Board since 1992.
- Director Neubauer stated that new park signs were ordered for Knolls Community Park because the other ones were fading. They will be made of new material to prevent fading. The signs are under a ten year warranty.
- The American Cancer Society would like to hold their Relay for Life event on June 3<sup>rd</sup> and 4<sup>th</sup> at Knolls Park. Montini High School's field will be under construction. There will be about 600 people at the event and it will be held all night. They will be giving us a certificate of insurance, providing their own security, lights, portable restrooms etc. Discussion took place. Motion made by Daniel Summins to let the American Cancer Society hold the Relay for Life event at Knolls Park and motion seconded by Terry Purkart. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May absent, Terry Purkart aye, and Daniel Summins aye. On a Roll Call vote, motion passed. Director Neubauer will contact the York Township and Funeral Home to let them know the details.
- Director Neubauer stated that the Congress Knolls Annual meeting was held at the Park District. President Crotty gave an update to the residents on the upcoming park district activities.
- May 18<sup>th</sup> will be the Prairie Path Cleanup day. We have over 50 participants registered. They will help clean up Knolls Park and assist Congress Knolls with spreading wood chips in the area.
- On April 13, 2011 we held a meeting with residents of the Co-Op subdivision. There were 20 participants. Joe Brusseau was there to give some ideas for the properties. We will be adding new picnic tables, grills, benches and a dog receptacle at the park. We are waiting to hear if the OSLAD funding has been put reinstated by the state for further improvements.

- 12. UNFINISHED BUSINESS:** New Park Parcel Name. The Park District Board discussed various names for the New Park Parcel Name. Motion made by Terry Purkart to name the park Co-Op Community Park and motion seconded by Ann DeGroot. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May absent, Terry Purkart aye, and Daniel Summins aye. On a Roll Call vote, motion passed Ayes=4, Nays=0, Abstain=0 and Absent=1.

**13. NEW BUSINESS:**

- Commissioner Daniel Summins stated that he did not run for the election. He has been on the Board for eight years and thanked the Board for the opportunity to serve on the Board. He also thanked Director Neubauer and Kathy Leonard for keeping the district financially sound and having a surplus for the past two years. He was proud to be a part of the Knolls Community Park Project and was committed to the project. President Crotty and the Board wished him well and presented Mr. Summins with a mug, plaque for eight years of service, and a memorial brick which will be placed in Knolls Community Park.

- The Park District Board received a letter of interest from resident Robert Fritz of 636 Rochdale Circle in Lombard to be considered to fill the open Commissioner seat. The appointment would be for a two year term. In 2013 a candidate could file for a 4 year unexpired term or the full term. The Park District Board of Commissioner questioned Mr. Fritz about the Commissioner seat. Mr. Fritz said he would like to be involved with the District and help in any way he can. Motion made by Terry Purkart to approve that Robert Fritz be considered for the open Commissioner seat and motion seconded by Ann DeGroot. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Julie May absent, Terry Purkart aye, and Daniel Summins aye. On a Roll call vote, motion passed Ayes=4, Nays=0, Abstain=0 and Absent=1. At the next Board Meeting on May 17, 2011, the Board will appoint Mr. Fritz to the open Commissioner seat.

14. **ADJOURNMENT:** Motion made by Ann DeGroot to adjourn the Regular Board Meeting of April 19, 2011 at 8:05 p.m. and motion seconded by Terry Purkart. On a voice vote, motion passed.

\_\_\_\_\_  
Margaret Crotty  
Board President

\_\_\_\_\_  
Sharon T. Labak-Neubauer  
Board Secretary

Date:\_\_\_\_\_