

**YORK CENTER PARK DISTRICT
BOARD MEETING MINUTES
MAY 17, 2011**

1. **CALL TO ORDER:** President Margaret Crotty called the May 17, 2011 Regular Board Meeting to order at 7:05 p.m. at the York Center Park District Board Room located at 1609 S. Luther in Lombard, Illinois.
2. **ROLL CALL:** The Following Roll Call was taken:
Members Present: Margaret Crotty, President
Ann DeGroot, Treasurer
Julie May, Commissioner
Terry Purkart, Vice President
Members Absent: None
Others Present: Sharon Neubauer, Director and Patrick Lemar, Superintendent of Parks and Facilities.
3. **INTRODUCTION OF GUESTS:** Robert Fritz of 636 Rochdale in Lombard.
4. **NEW COMMISSIONERS SWORN INTO OFFICE:** Secretary/Director Neubauer asked Margaret Crotty to raise her right hand and repeat the Oath of Office. Margaret Crotty then signed the Oath of Office statement. The Board congratulated Margaret Crotty on another six-year term and thanked her for her past commitment to the board. Secretary/Director Neubauer asked Robert Fritz to raise his right hand and repeat the oath of Office. Robert Fritz then signed the Oath of Office statement. The Board congratulated Robert Fritz on a two year term.
5. **APPOINTMENT OF NEW OFFICERS:** Motion made by Ann DeGroot to keep the offices the same as they are now for the Board of Commissioners. Margaret Crotty will remain as President, Terry Purkart will remain as Vice President, Ann DeGroot will remain as Treasurer and Sharon Neubauer will remain as the Board Secretary. The motion was seconded by Robert Fritz. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Robert Fritz aye, Julie May aye, and Terry Purkart aye. On a Roll Call vote, motion passed. Ayes=5, Nays=0, Abstain=0 and Absent=0.
6. **APPOINTMENT OF AUDITOR:** Motion made by Terry Purkart to appoint Joseph Julius, LTD as the auditor and motion seconded by Ann DeGroot. A Roll Call vote, was taken: Margaret Crotty aye, Ann DeGroot aye, Robert Fritz aye, Julie May aye, and Terry Purkart aye. On a Roll Call vote, motion passed. Ayes=5, Nays=0, Abstain=0 and Absent=0.
7. **APPOINTMENT OF ATTORNEY:** Motion made by Terry Purkart to appoint Ancel and Glink as the attorney for the Park District. The motion was seconded by Ann DeGroot. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Robert Fritz aye, Julie May aye, and Terry Purkart aye. On a Roll Call vote, motion passed. Ayes=5, Nays=0, Abstain=0 and Absent=0.

8. **BOARD MINUTES:** Motion made by Terry Purkart to approve the Regular Board Meeting Minutes of April 19, 2011 and motion seconded by Ann DeGroot. On a voice vote, motion passed. Robert Fritz and Julie May abstained.

9. **FINANCIAL REPORTS:**
 - A. Financial Status: Ann DeGroot presented the status of funds for May 17, 2011 as follows: WSB Checking: \$51,525.06, IPTIP: \$423,114.95, Harris Bank: \$31,489.66 and Petty Cash \$300.00. Motion made by Terry Purkart to approve the financial reports as given and motion seconded by Julie May. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Robert Fritz aye, Julie May aye, and Terry Purkart aye. On a Roll Call vote, motion passed Ayes=5,Nays=0, Abstain=0 and Absent=0

 - B. Check Disbursements: Motion made by Terry Purkart to approve check numbers 11944-12001 totaling: \$91,462.13 including payroll of \$34,712.78. Motion seconded by Julie May. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Robert Fritz aye, Julie May aye and Terry Purkart aye. On a Roll Call vote, motion passed. Ayes=5, Nays=0, Abstain=0 and Absent=0.

 - C. Director Neubauer distributed the final tax extension from the DuPage County Clerk's office.

 - D. Tentative Budget and Appropriations Ordinance/Working Budget for fiscal year 2011-2012. Motion made by Robert Fritz to approve the Budget and Appropriations Ordinance for 2011-2012 and motion seconded by Terry Purkart. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Robert Fritz aye, Julie May aye and Terry Purkart aye. On a Roll Call vote, motion passed. Ayes=5, Nays=0, Abstain=0 and Absent=0.

10. **STAFF REPORTS:** Patrick Lemar presented the Board with carpet estimates. Discussion took place. The Board decided to table the decision on the carpeting. Cordial Electric was discussed. Parking lot lights were discussed. Patrick Lemar stated that the cement was removed from the Co-op Park. Discussion took place about labeling the trees at the Co-op Park. Patrick Lemar will check with the Morton Arboretum about the aluminum tags.

11. **DIRECTOR REPORT:**
 - Director Neubauer reported that the DuPage Community Foundation grant might be worth \$30,000.00. We are working with the DuPage Community Foundation to see if it is feasible for us to apply.
 - We are preparing for the audit for late June.
 - Tim Lenc from PDRMA will be meeting with us on Tuesday at 1:00 p.m. to review any safety issues we may have and to introduce the new review process.
 - The Relay for Life will be held at Knolls Park on June 3rd and 4th.
 - We had no water or electric on May 12th. Some staff had to be sent home due to the power outage.
 - We will be ordering the Co-op park sign and trimming trees.
 - The Prairie Clean Up has 82 people registered. We met with Mr. Duane Steiner to review the job tasks.

-The Touch a Truck, Flea Market and Vendor Fair will be held on May 21st at Knolls Park.
-Preschool Graduation will be held tomorrow May 18th in the gym at 9:30 a.m.

12. **SPECIAL RECREATION REPORT:** The Gateway Board Minutes were given to the Board.
13. **LEGAL REPORT:** Director Neubauer distributed the Identity Protection Act document to the Board. Motion made by Robert Fritz to adopt the Identity Protection Act document and seconded by Terry Purkart. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Robert Fritz aye, Julie May aye, and Terry Purkart aye. On a Roll Call vote, motion passed. Ayes=5, Nays=0, Abstain=0 and Absent=0.

14. **SAFETY REPORT:** Patrick Lemar explained the roof problems on the gym. The company is willing to fix the problem for an additional \$1,250.00. There is a labor warranty. Motion made by Terry Purkart to hire Advanced Commercial Roofing for \$1,250.00 to finish the work. Motion seconded by Julie May. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Robert Fritz aye, Julie May aye, and Terry Purkart aye. On a Roll Call vote, motion passed. Ayes=5, Nays=0, Abstain=0 and Absent=0.

15. **UNFINISHED BUSINESS:**
 - A. Award of Parking Lot Bid: Motion made by Terry Purkart to approve the parking lot bid of \$86,790.00 to Tully Brothers Paving. Motion seconded by Julie May. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Robert Fritz aye, Julie May aye, and Terry Purkart aye. On a Roll Call vote, motion passed. Ayes=5, Nays=0, Abstain=0 and Absent=0.

16. **NEW BUSINESS:** Patrick Lemar stated that he has submitted his letter of resignation. He has taken a position with the Roselle Park District. His last day will be May 27th, 2011. The Board wished him well and thanked him for his service to the York Center Park District.

*Motion made by Terry Purkart to go into Executive Session at 8:15 p.m. to discuss personnel. Motion seconded by Julie May. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Robert Fritz aye, Julie May aye, and Terry Purkart aye. On a Roll Call vote, motion passed. Ayes=5, Nays=0, Abstain=0 and Absent=0.

*Motion to go out of Executive Session at 8:40 p.m. made by Terry Purkart and seconded by Julie May. A roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Robert Fritz aye, Julie May aye, and Terry Purkart aye. On a Roll Call vote, motion passed. Ayes=5, Nays=0, Abstain=0, and Absent=0. The Board agreed to give some salaried staff raises as discussed.

17. **ADJOURNMENT:** Motion made by Ann DeGroot to adjourn the Regular Board Meeting of May 17, 2011 at 8:45 p.m. and motion seconded by Terry Purkart. On a voice vote, motion passed.

Margaret Crotty
Board President

Sharon Neubauer
Board Secretary

Date:_____

