

**YORK CENTER PARK DISTRICT
BOARD MEETING MINUTES
SEPTEMBER 20, 2011**

1. **CALL TO ORDER:** President Margaret Crotty called the September 20, 2011 Regular Board Meeting to order at 7:05 p.m. at the York Center Park District Board Room located at 1609 S. Luther in Lombard, Illinois.
2. **ROLL CALL:** The following Roll Call was taken:
 - Members Present: Margaret Crotty, President
Ann DeGroot, Treasurer
Robert Fritz, Commissioner
Julie May, Commissioner
 - Members Absent: Terry Purkart, Vice President
 - Others Present: Sharon Neubauer, Board Secretary and Executive Director
Michael Kraus, Superintendent of Parks and Facilities
3. **COMMENTS AND COMMUNICATIONS:** Director Neubauer received a letter from the Susan G. Komen Foundation stating there will be a race on Sunday, September 25th throughout York Center. They will be in front of Knolls Park between the hours of 8:15a.m. and 9:30 a.m. Director Neubauer received a nice compliment from Noreen Lyndly, a patron that participated in the pierogi class on Monday, September 19th. She wanted us to know how great our staff is and how much she enjoyed the class.
4. **BOARD MINUTES:** Motion made by Ann DeGroot to table the Budget and Appropriations Meeting Minutes of July 19, 2011 and the Regular Board Meeting Minutes of July 19, 2011. Motion seconded by Robert Fritz. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Robert Fritz aye, Julie May aye, and Terry Purkart absent. On a Roll Call vote, motion passed. Ayes=4, Nays=0, Abstain=0 and Absent=1. Motion made by Ann DeGroot to approve the Regular Board Meeting Minutes of August 16, 2011 and motion seconded by Robert Fritz. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Robert Fritz aye, Julie May abstain, and Terry Purkart absent. On a Roll Call vote, motion passed. Ayes=4, Nays=0, Abstain=1 and Absent=1.
5. **FINANCIAL REPORTS:**
 - A. Financial Status: Ann DeGroot presented the status of funds for September 20, 2011 as follows: WSB checking: \$47,137.64, IPTIP: \$855,930.70, Harris Bank: \$31,499.10 and Petty Cash: \$300.00. Motion made by Julie May to approve the financial reports as presented and motion seconded by Robert Fritz. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Robert Fritz aye, Julie May aye, and Terry Purkart absent. On a Roll Call vote, motion passed. Ayes=4, Nays=0, Abstain=0 and Absent=1.
 - B. Check Disbursements: Motion made by Julie May to approve check numbers 12232-12314, totaling: \$128,120.14 including payroll of \$65,256.75. Motion seconded by Robert Fritz. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Robert Fritz aye, Julie May aye, and Terry Purkart absent. On a Roll Call Vote, motion passed. Ayes=4, Nays=0, Abstain=0 and Absent=1.

- C. Discussion took place concerning some of the invoices and bills. Director Neubauer explained the two part payments to Gateway, the visa bills, and the phones that are active.
6. **LEGAL REPORT:** None
7. **SAFETY REPORT:** Director Neubauer explained that a suspicious van was driving through Knolls Park at night. Maintenance Supervisor Douglas Orlando contacted the police however, nothing was found in the park. There are no other safety concerns at this time.
8. **SPECIAL RECREATION REPORT:** The Annual Night Board Meeting was held Thursday night, September 8th at the Oak Brook Park District. No Parents were present. Gateway Staff gave their reports.
9. **STAFF REPORTS:**
- Director Neubauer asked the Board if they had any questions on the staff reports.
 - Director Neubauer reported that the Cooking with Class program had nine participants. They enjoyed making pierogies. Jeremy was in charge of the program and did an excellent job teaching it.
 - The World Wide Day of Play event will take place on Saturday, September 24th at Knolls Community Park. There will be fishing in the morning, a Flea Market, games and contests in the afternoon. The Moon Jump and D.J. Equipment will be set up for the event.
 - The next Casino trip is Thursday, September 22nd to the Majestic Star and the Musical My Fair Lady is Wednesday, September 28th.
 - The Trout Derby will be held Saturday, October 8th and there is a time change to 9:00a.m. to 11:30a.m. in the past two years we received two grants. Each grant was \$4,000.00. This year we did not receive any grant money for fishing.
 - The Halloween Carnival will be held on Saturday, October 22nd. There will not be a haunted house. We will have a hayride and pumpkin patch instead.
 - Superintendent, Michael Kraus, reported on the new fertilizer being used in the parks.
10. **DIRECTOR REPORT:**
- Director Neubauer stated that the Fire Department has been contacted for a permit for the Coop to have a bon-fire on Halloween night.
 - New Park Rental procedures were discussed. The past few groups renting the parks were also discussed. All agreed there are to be no live animals at park rentals. Only leashed dogs are allowed in the parks. Director Neubauer will give the Park Board a copy of the rental form when completed.
11. **UNFINISHED BUSINESS:** Director Neubauer reviewed the change order from Tulley Brothers paving. Discussion took place. The Board was not happy with W.T. Engineering or Joseph Brusseau's Design Group. The Board felt that W.T. Engineering and Joseph Brusseau of Brusseau Design Group should have absorbed the cost on the change order. Director Neubauer was instructed to write W.T. Engineering and Joseph Brusseau a letter requesting payment for the change order.

12. **NEW BUSINESS:** Commissioner Robert Fritz asked Michael Kraus to remove the cement benches around the tree at the Co-Op Park. Michael Kraus stated they will be doing more work at the park in October. Ann DeGroot asked Mike Kraus to call Dick Schroeder and ask him not to put up the ugly snow fence at Knolls Park. She said the Highway Department does a great job plowing and she does not see why they need to put up the snow fence.
13. **ADJOURNMENT:** Motion made by Julie May to adjourn the Regular Board Meeting at 7:50 p.m. and motion seconded by Ann DeGroot. On a voice vote, motion passed.

Margaret Crotty
Board President
Date: _____

Sharon Neubauer
Board Secretary