

**YORK CENTER PARK DISTRICT
BOARD MEETING MINUTES
OCTOBER 18, 2011**

1. **CALL TO ORDER:** President Margaret Crotty called the October 18, 2011 Regular Board Meeting to order at 7:10 p.m. at the York Center Park District Board Room located at 1609 S. Luther in Lombard, Illinois.

2. **ROLL CALL:** The following Roll Call was taken:
Members Present: Margaret Crotty, President
Ann DeGroot, Treasurer
Robert Fritz, Commissioner
Julie May, Commissioner
Terry Purkart, Vice President
Others Present: Sharon Neubauer, Board Secretary and Executive Director; Michael Kraus, Superintendent of Parks and Facilities; Kathy Leonard, Administrative Assistant; and Joseph Julius, Auditor; arrived at 7:20 p.m.

3. **COMMENTS AND COMMUNICATIONS:** None

4. **BOARD MINUTES:** Motion made by Terry Purkart to approve the Budget and Appropriations Board Meeting Minutes of July 19, 2011 and motion seconded by Julie May. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot abstain, Robert Fritz abstain, Julie May aye, and Terry Purkart aye. On a Roll Call vote, motion passed. Ayes=3, Nays=0, Abstain=2, Absent=0. Motion made by Julie May to approve the Regular Board Meeting Minutes of July 19, 2011 and seconded by Terry Purkart. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot abstain, Robert Fritz abstain, Julie May aye, and Terry Purkart Aye. On a Roll Call vote, motion passed. Ayes=3, Nays=0, Abstain=2 and Absent=0. Motion made by Julie May to approve the Regular Board Minutes of September 20, 2011 and motion seconded by Ann DeGroot. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Robert Fritz aye, Julie May aye, and Terry Purkart aye. On a Roll Call vote, motion passed. Ayes=4, Nays=0, Abstain=1 and Absent=0.

5. **AUDIT REPORT:** Joseph Julius reported on the audit report for fiscal year 2010-2011. Discussion took place concerning the Real estate taxes. In 2011 the district had a profit of \$100,000. The district should always have a reserve of four to five months. Legal fees went down. The tax levy was discussed. Fund transfers were discussed. Capital assets and depreciation were discussed. Bonds were discussed and the pension fund. The pension fund is 95% funded at this time. The board discussed what banks are safe to save money in at this time. Terry Purkart volunteered to look into interest rates on fund balances at Harris Bank. IPTIP was discussed. Joseph Julius stated that staff did a good job of budgeting and controlling expenses. Motion made by Terry Purkart to approve the Audit report for fiscal year 2010/2011 and motion seconded by Julie May. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Robert Fritz aye, Julie May aye, and Terry Purkart aye. On a Roll Call vote, motion passed. Ayes=5, Nays=0, Abstain=0 and Absent=0.

6. **FINANCIAL REPORT:**

- A. Financial Status: Ann DeGroot presented the status of funds for October 18, 2011 as follows: WSB checking: \$114,316.45; IPTIP: \$887,792.24; Harris Bank: \$31,502.45; Petty Cash: \$300.00 Motion made by Terry Purkart to approve the financial reports as given and motion seconded by Julie May. A Roll Call vote was taken: Margret Crotty aye, Ann DeGroot aye, Robert Fritz aye, Julie May aye, and Terry Purkart aye.
- B. Check Disbursements: Motion made by Terry Purkart to approve check numbers 12322-12378, totaling: \$88,348.43 including payroll of \$51,112.09 and voided check numbers 12322,12314,12357, and 12369. Motion seconded by Julie May. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Robert Fritz aye, Julie May aye and Terry Purkart aye. On a Roll Call vote, motion passed. Ayes=5, nays=0, Abstain=0 and Absent=0.
- C. Discussion took place concerning some of the invoices for the phones and Wild Goose Chase.
- D. Annual Treasurer's Report for 2010-2011: Motion made by Terry Purkart to approve the Annual Treasurer's Report for 2010/2011 as presented and motion seconded by Julie May. A roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Robert Fritz aye, Julie May aye, and Terry Purkart aye. On a Roll Call vote, motion passed. Ayes=5, Nays=0, Abstain=0 and Absent=0. Ann DeGroot will have the document notarized and Director Neubauer will have the Treasurer's report published in the newspaper and then filed at the DuPage County Clerk's office.

7. **LEGAL REPORT:** Discussion took place concerning properties for sale in the area and possible uses for them. The Board directed staff to work on the Krilich property first, then Prazma property and last Fedak property about possible rental opportunities. Discussion took place concerning the park rental form. Discussion took place. Motion made by Robert Fritz to approve the park rental form with corrections to be made as discussed. Motion seconded by Julie May. A Roll Call was taken: Margaret Crotty aye, Ann DeGroot aye, Robert Fritz aye, Julie May aye, and Terry Purkart aye. On a Roll Call vote, motion passed. Ayes=5, Nays=0, Abstain=0 and Absent=0. Director Neubauer will add live bands need special permission to the form.

8. **SAFETY REPORT:** The parking lot lights still need to be repaired. The ballasts are on order.

9. **SPECIAL RECREATION REPORT:** The Gateway Board Minutes were distributed in the board packets.

10. **STAFF REPORTS:** Director Neubauer asked the Board if they had any questions on staff reports. The Halloween Carnival will be held this coming Saturday, October 22nd. Margaret Crotty volunteered to help. There will be a wagon ride and a pumpkin patch this year. Mike Kraus reviewed the carpet estimates. Motion made by Terry Purkart to approve the carpet estimate from Empire for \$4,295.00. Motion seconded by Robert Fritz. A Roll Call vote was taken: Margaret Crotty aye, Ann DeGroot aye, Robert Fritz aye, Julie May aye, and Terry Purkart aye. On a Roll Call vote, motion passed. Ayes=5, Nays=0, Abstain=0 and Absent=0.
11. **DIRECTOR REPORT:**
- Director Neubauer will be working with Derke Price on the Krilich property. She will be meeting with Oakbrook Terrace Park District's Director and attorney to find out the status of the project.
 - Director Neubauer will file the Treasurer's Report and Annual Audit report at the County by October 31st.
 - Staff is working on the 2012 Winter/Spring Brochure.
12. **UNFINISHED BUSINESS:** None
13. **NEW BUSINESS:** None
14. **ADJOURNMENT:** Motion made by Ann DeGroot to adjourn the Regular Board meeting at 9:00 p.m. and motion seconded by Julie May. On a voice vote, motion passed.

Margaret Crotty
Board President
Date: _____

Sharon Neubauer
Board Secretary