

**YORK CENTER PARK DISTRICT  
BOARD MEETING MINUTES  
NOVEMBER 15, 2011**

1. **CALL TO ORDER:** Vice President Terry Purkart called the November 15, 2011 Regular Board Meeting to order at 7:00 p.m. at the York Center Park District Board Room located at 1609 S. Luther in Lombard, Illinois.
2. **ROLL CALL:** The following Roll Call was taken:
  - Members Present: Ann DeGroot, Treasurer  
Robert Fritz, Commissioner  
Julie May, Commissioner (Arrived at 7:20 p.m.)  
Terry Purkart, Vice President
  - Members Absent: Margaret Crotty, President
  - Others Present: Sharon Neubauer Board Secretary and Executive Director;  
Michael Kraus, Superintendent of Parks and Facilities
3. **INTRODUCTION OF GUESTS:** None
4. **COMMENTS AND COMMUNICATIONS:** Director Neubauer stated that the Co-Op Community sent the Park District a letter stating how happy they are with the new park additions at the Co-op Community Park such as the corn stalks, mums, new sign, picnic tables etc. Their Halloween bonfire in the park went well. Robert Fritz also stated that they were pleased with the additions and the availability of the portable restroom for the event.
5. **BOARD MINUTES:** Motion made by Robert Fritz to approve the Regular Board Meeting Minutes of October 18, 2011 and motion seconded by Ann DeGroot. On a voice vote, motion passed. Ayes=3, Nays=0, Abstain=0, Absent=2
6. **FINANCIAL REPORT:**
  - A. Financial Status: Ann DeGroot presented the status of funds of November 15, 2011 as follows: WSB Checking: \$8,604.75; IPTIP \$862,829.91; Harris Bank: \$31,506.30; and Petty Cash: \$300.00. Motion made by Terry Purkart to approve the financial reports as given and motion seconded by Robert Fritz. A Roll Call vote was taken: Margaret Crotty absent, Ann DeGroot aye, Robert Fritz aye, Julie May aye, and Terry Purkart aye. On a Roll Call vote, motion passed. Ayes=4, Nays=0, Abstain=0 and Absent=1.
  - B. Check Disbursements: Motion made by Terry Purkart to approve check numbers 12387-12421 totaling: \$142,769.84 including payroll of \$35,507.48 and voided check numbers 12391 & 12394. Motion seconded by Robert Fritz. A Roll Call vote was taken: Margaret Crotty absent, Ann DeGroot aye, Robert Fritz aye, Julie May aye, and Terry Purkart aye. On a Roll Call vote, motion passed. Ayes=4, Nays=0, Abstain=0 and Absent=1.

- C. Bank Accounts: Vice President Terry Purkart recommended staying in IPTIP. Interest rates were discussed. Terry Purkart stated that she has been talking to a banker at Harris Bank and she would like Director Neubauer to follow up with obtaining a free savings/checking account with Harris Bank. Director Neubauer will look into the best accounts for the district.
- D. Truth in Taxation/Tax Levy 2011/2012: Motion made by Robert Fritz to tentatively approve the Truth in Taxation /Tax Levy for 2011/2012 and motion seconded by Ann DeGroot. A Roll Call vote was taken: Margaret Crotty absent, Ann DeGroot aye, Robert Fritz aye, Julie May aye, and Terry Purkart aye. On a Roll Call vote, motion passed. Ayes=4, Nays=0, Abstain=0 and Absent=1. Director Neubauer will post the Truth in Taxation notice in the newspaper for the December 13<sup>th</sup> Public Hearing. The Regular Board Meeting will also be held December 13<sup>th</sup> immediately following the Public Hearing. The December Board meeting will be on the second Tuesday of the month instead of the third Tuesday of the month because of the holidays.
7. **LEGAL REPORT:** Discussion took place concerning the available properties in the area that the York Center Park District might be interested in purchasing. Discussion took place. The Board decided to table any decisions until the full board would be present.
8. **SAFETY REPORT:** Superintendent, Michael Kraus reported on the vandalism that took place at Lake Yelenich Park. Someone smashed a computer monitor on the playground equipment. An incident report and police report were completed. Pictures were also taken. Staff will check the serial number on the monitor and report it to the Dell Company.
9. **SPECIAL RECREATION REPORT:** No report.
10. **STAFF REPORTS:**
- Director Neubauer asked the Board if they had any questions on staff reports.
  - The Turkey Hoops event will be held on Monday, November 21<sup>st</sup>. Commissioner Julie May stated that she may have more families to join.
  - Santa's Open House will be Friday, December 9<sup>th</sup>. Volunteers are needed.
  - Most Recreation programs are going well. Attendance has been up.
  - Superintendent Michael Kraus presented the Board with estimates for a salt spreader, for the new truck. Discussion took place. Motion made by Robert Fritz to approve the salt spreader from Tim Wallace Snowplow Supply for \$5,545.00 and motion seconded by Julie May. A Roll Call vote was taken: Margaret Crotty absent, Julie May aye, Ann DeGroot aye, Robert Fritz aye, and Terry Purkart aye. On a Roll Call vote, motion passed. Ayes=4, Nays=0, Abstain=0 and Absent=1.

**11. DIRECTOR REPORT:**

- Director Neubauer informed the Board that the new carpet had been installed throughout the Board room, offices and Director's office. There is a ten year warranty on the carpet installation.

-Director Neubauer distributed the Change Order from V-3 Company concerning the reseeding of certain areas of Knolls Community Park. Discussion took place. Motion made by Terry Purkart to approve the change order for \$4,200.00 for the V-3 Company and motion seconded by Robert Fritz. A Roll Call vote was taken: Margaret Crotty absent, Ann DeGroot aye, Robert Fritz aye, Julie May aye, and Terry Purkart aye. On a Roll Call vote, motion passed. Ayes=4, Nays=0, Abstain=0, and Absent=1.

-Director Neubauer asked the Board to approve the full-time staff attend the IAPD/IPRA Conference In January of 2012. The amount of \$3,000.00 has been budgeted for fiscal year 2011/2012 Conferences. Discussion took place. Vice President Terry Purkart suggested the new Board members also attend the conference. Also, she recommended that they read the Conference booklet to see the classes offered. Staff would like to stay at the hotel for two nights. The vendors, attractions and classes were discussed. Vice President asked for the Board to review all the materials and Director Neubauer will call for a phone vote before the early bird registration deadline of December 2<sup>nd</sup>. Director Neubauer stated that the Commissioner and staff need to work on the five year master plan and have the policy manual updated as well.

**12. UNFINISHED BUSINESS:** None

**13. NEW BUSINESS:** Julie May stated that she was pleased with Program Supervisor, Jessica Stanke being so accommodating for her and her children. Jessica was able to set up an open gym program on Friday, November 11<sup>th</sup> for over twenty children at the last minute. It was a great program for the children's day off from school.

**14. ADJOURNMENT:** Motion made by Julie May to adjourn the Regular Board Meeting at 7:40 p.m. and motion seconded by Robert Fritz. On a voice vote, motion passed.

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Terry Purkart  
Vice President  
Date:\_\_\_\_\_

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Sharon T. Labak-Neubauer  
Board Secretary